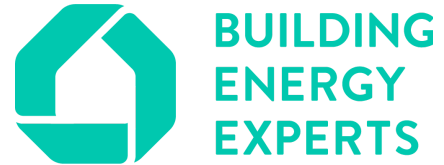


Retrofit Assessor

Job description - roles & responsibilities



Role Description: Retrofit Assessor

Competitive Salary + Bonus + Benefits (Bristol-based with national travel)

A fantastic opportunity has arisen for an experienced energy assessor to join our growing team of passionate retrofit specialists. Based in Bristol but working nationwide, our team of skilled assessors has a reputation for rigorous data collection, analysis, and advanced report writing. We are looking for an experienced domestic energy assessor or retrofit assessor to help us deliver assessments nationwide.

About Us

Building Energy Experts is an ambitious, growth-focused sustainability testing and consultancy firm. We care deeply about our employees, our clients, and our role in delivering net zero solutions in the UK. We are working at the forefront of the retrofit revolution across commercial and residential property as well as providing new build consultancy and testing services.

About you

- You are an experienced Domestic Energy Assessor (DEA) looking to step into the world of retrofit, or already have retrofit experience.
- You are an approachable person, able to communicate clearly with people in their own homes.
- You are detail-focused and precise in your approach to work.
- You are an adaptable team player and relish being part of a fast-growing company.
- You have a true passion for sustainability and the built environment.

Required Skills & Experience

- Accreditation as a Domestic Energy Assessor
- Accreditation as a Retrofit Assessor, or working toward this
- Experience with retrofit in the domestic sector
- Technically minded with good attention to detail
- Good knowledge of building physics, especially in relation to insulation, air tightness, ventilation, and moisture risk management
- Self-organised with good time management and strong IT skills
- Customer focussed with excellent oral and written communication skills

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Desired Skills & Experience

- Building industry experience
- Existing knowledge of building services systems, especially heat pumps and solar technologies
- Level 3 Award in Energy Efficiency and Retrofit of Traditional Buildings (*required for retrofit assessments of protected buildings*)

Key Duties

- Undertake retrofit assessments in accordance with PAS 2035.
- Provide specialist advice on energy efficiency and renewable energy measures to householders by phone, email, and face-to-face.
- Contribute to the day-to-day operations of the team.
- Provide administrative support to the delivery of projects.
- Maintain accurate and detailed records of all interactions with clients.
- Follow internal processes and help develop new processes and internal working procedures.

Benefits

We are a small, fast-growing consultancy with ambitious expansion plans that provide plenty of opportunities for promotion and career progression. We offer competitive salaries with a quarterly performance-related bonus and we actively support training and career development throughout your career.

Core benefits

- Competitive Salary
- Quarterly performance-related bonuses
- 32 days annual leave (including Bank Holidays)
- An extra day of annual leave for your birthday
- Contributory pension scheme
- Professional membership subscription
- Home working
- Bike to work scheme